

MACKAYE HARBOR WATER DISTRICT BOARD OF COMMISSIONERS MINUTES

REGULAR MEETING - APRIL 20, 2026

Date: April 20, 2026

Time: 1:00 PM

Meeting called to order by: Walt Krumbholz

CALL TO ORDER

The Board of Commissioners for MacKaye Harbor Water District met on April 20th, 2026, at the residence of San Olson - 481 Barlow Bay Rd; in San Olson's absence, Walt Krumbholz called the meeting to order at 1:10 p.m. and confirmed a quorum.

IN ATTENDANCE

Present were commissioners Walt Krumbholz and Scott Allen; manager Wayne Haefele; and clerk Alice Faulkner (by phone).

REGULAR BUSINESS

Approval of Minutes

The March 18 minutes were approved; Allen moved, Krumbholz seconded.

Approval of Vouchers and Payroll

Faulkner distributed the April payroll; no corrections were requested; the payroll was unanimously approved in the amount of \$384.00 for a total payroll cost of \$522.15.

Current Payroll Tax Liabilities		*** To-Date Tax Liabilities (Please Read) ***			
Basic Company Information		Payroll Dates		Payroll Statistics	
MacKaye Harbor Water District PO Box 372 Lopez Island, WA 98261		Check Date: 04/30/26 (1) Period Start Date: 04/01/26 (1) Period End Date: 04/30/26		No. of PR Checks: 0	Total Check Net: \$348.27
Company No: 25007		Federal Deposit Freq.: SEMI-WEEKLY Federal Deposit Method: Total Tax		No. of Misc Checks: 0	Total Misc. Net: \$0.00
				No. of Tax Checks: 0	
				No. of Adj. Entries: 0	Total Adj. Net: \$0.00
				No. of Void Entries: 0	Total Void Net: \$0.00
				No. of DD Vouchers: 3	Total PR Net: \$348.27
				Total PR Gross: \$384.00	Invoice Amt: \$107.19

Federal Tax Section	
Federal Tax Deposit Liability (941)	Total Unpaid 941 Liability -- DUE \$58.80
Federal Withholding Tax \$0.00	<i>This amount will be withdrawn 1 day(s) before your checkdate</i>
Earned Income Credit \$0.00	<i>The total withdrawal will be listed at the end of the report</i>
Social Security (Employer Portion) \$23.82	
Social Security (Employee Portion) \$23.82	
Medicare (Employer Portion) \$5.58	
Medicare (Employee Portion) \$5.58	
Cobra Premium Assistance Credit \$0.00	
Total PR Federal 941 Liability \$58.80	Quarter / Year: 2-2026 Tax Type: 941

Federal Unemployment Liability (940)	
Federal Unemployment Tax (FUTA) \$0.00	
Total PR Federal 940 Liability \$0.00	

Washington Tax Section	
Washington Long Term Care Liability	
Washington Long Term Care Tax \$2.22	
Total Washington PR LTC Liability \$2.22	
Washington Disability/FLI Liability	
State Disability Tax (SDI - Emp'ee Portion) \$1.02	
State FLI Tax (FLI - Emp'ee Portion) \$2.10	
Total WA PR SDI/FLI Liability \$3.12	
Washington Workers' Compensation Liability	
Labor & Industry Tax (L&I Emp'ee Portion) \$0.99	
Labor & Industry Tax (L&I Emp'ee Portion) \$1.56	
Total WA PR WC Liability \$2.55	
Total Tax Deposit \$66.69	***** Total Bank Deposit: \$522.15

Pay Period: Monthly 04/01/26 - 04/30/26	Check Date: 04/30/26
Co. No: 25007 MacKaye Harbor Water District	PAYROLL LIABILITY REPORT Payroll #: 16 Page: A - 1

Faulkner distributed the April claims; the April claims were unanimously approved without correction for a total approved amount of \$10,222.82. Of note were the Salmon Point Community Association annual road fee which was negotiated last year, and the WH&A invoices for phase 2 engineering which were approved for advance payment while the EPA extension remains pending.

apChkLst 04/21/2026 9:50:59AM Final Check List San Juan County Page: 1

Bank : apbank BANNER BANK							
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
298252	4/21/2026	cen480	CENTURYLINK / LUMEN 300497055	4/6/2026	TELEPHONE	107.04	107.04
298253	4/21/2026	orc830	OPALCO 133.35	4/15/2026	ELECTRICITY	133.35	
			9561700	4/15/2026	ELECTRICITY	123.01	256.36
298254	4/21/2026	j00210	SALMON POINT COMMUNIT 2026-RD 4061	4/14/2026	ROAD MAINT.	918.06	918.06
298255	4/21/2026	san180	SAN JUAN COUNTY 4061	4/1/2026	PROCESSING	19.52	19.52
298256	4/21/2026	j00211	STREAMLINE SOFTWARE, IN W93H4PS4-0013	4/21/2026	WEBSITE	216.70	216.70
298257	4/21/2026	j00155	TRUE BLOOM COOPERATIV 1531	4/1/2026	BOOKKEEPING	1,377.22	1,377.22
298258	4/21/2026	way102	WAYNE HAEFELE & ASSOCI 1011	4/1/2026	PHASE 2	5,031.25	
			1010	4/1/2026	MANAGER	1,750.00	
			1007	3/1/2026	PHASE 2	525.00	7,306.25
Sub total for BANNER BANK:							10,201.15

apChkLst 04/28/2026 2:49:08PM Final Check List San Juan County Page: 1

Bank : apbank BANNER BANK							
Check #	Date	Vendor	Invoice	Inv Date	Description	Amount Paid	Check Total
298419	4/28/2026	roc201	ROCK ISLAND COMMUNICA RI00004933	3/30/2026	INTERNEST- WEBSITE DOMAIN	21.67	21.67
Sub total for BANNER BANK:							21.67

Financial Report

Faulkner reported \$2,503.85 had been received in water billings and \$639.00 from the sale of the generator trailer since the March meeting; total revenue for the period including investments interest came to \$3,148.63; year to date total came to \$56,723.36; expenditures for the period came to \$10,744.97 leaving \$35,077.60 in the general fund and \$2,000.00 in the investment pool.

Faulkner also reported approximately \$6,000 in billings remaining to collect; late fees and reminders had been sent out; she also reported that she had been successful in contacting the new customer with the email address Krumbholz had provided at the last meeting.

Manager's Report

- No customer interaction
- Generator issues at Salmon Point
 - Failed to auto-start during power outage (low battery fault)
 - Root cause: No fuel in lines due to lack of exercise since installation
 - Haefele manually started, he will test the generator auto-start
 - Downloaded manual for setup; needs weekly exercise schedule (not bi-weekly per manufacturer recommendation)
 - Service contract required for oil changes and maintenance

Commissioner's Reports

None

Public Comment

None

Commissioners' Additions to the Agenda

Krumbholz noted that he had recently received the PFFAP grant contract from Faulkner and will write the thank-you letter to San Juan County Council now that he has the information.

UNFINISHED BUSINESS

Discuss EPA Grant

- EPA Phase 2 resubmission nearly complete
 - Haefele finished 9 checklists, made drawing corrections
 - New requirement: Secondary steel hatch cover for outdoor plastic tanks
 - Final cross-referencing in progress, submission imminent
 - Awaiting tribal consultation on disturbed area (from work done under PFFAP grant)

- EPA is reviewing the work sites; Haeefele says he doesn't think there will be a hangup because the County archaeological review shows Salmon Point as outside buffer zones
- EPA Phase 1 extension status
 - Work plan revision submitted to Amy Williams (week ago Monday)
 - Recent communication with Williams has been that review is in progress and no further information is needed at this time

Discuss Progress on Projects Under PFFAP Grant

Haeefele reported the following:

- Only outstanding item: Stanley needs to extend tank fill line at Salmon Point
- Both wells have been re-lined, concrete vault placed over well #2
- Haeefele will coordinate with Arnott for completion of the remaining work

NEW BUSINESS

None

ADJOURNMENT

Krumbholz declared the meeting adjourned at 1:39 PM.

APPROVAL OF MINUTES

Commissioner, San Olson

District Clerk, Alice Faulkner