

MACKAYE HARBOR WATER DISTRICT BOARD OF COMMISSIONERS MINUTES

REGULAR MEETING - JUNE 15, 2026

Date: June 15, 2026

Time: 1:00 PM

Meeting called to order by: San Olson

CALL TO ORDER

The Board of Commissioners for MacKaye Harbor Water District met on June 15th, 2026, at the residence of San Olson - 481 Barlow Bay Rd; San Olson called the meeting to order at 1:05 p.m. and confirmed a quorum.

IN ATTENDANCE

Present were commissioners San Olson, Walt Krumbholz, and Scott Allen (by phone); Manager, Wayne Haefele; and clerk Alice Faulkner.

REGULAR BUSINESS

Approval of Minutes

The May 27 minutes were approved; Krumbholz moved, Olson seconded.

Approval of Vouchers and Payroll

Faulkner distributed the June payroll; no corrections were requested; the payroll was unanimously approved in the amount of \$384.00 for a total payroll cost of \$522.15.

Current Payroll Tax Liabilities		*** To-Date Tax Liabilities (Please Read) ***	
Basic Company Information		Payroll Statistics	
Mackaye Harbor Water District PO Box 372 Lopez Island, WA 98261		No. of PR Checks: 0	Total Check Net: \$348.27
		No. of Misc Checks: 0	Total Misc. Net: \$0.00
		No. of Tax Checks: 0	
		No. of Adj. Entries: 0	Total Adj. Net: \$0.00
		No. of Void Entries: 0	Total Void Net: \$0.00
		No. of DD Vouchers: 3	Total PR Net: \$348.27
Company No: 25007		Total PR Gross: \$384.00	Invoice Amt: \$107.19
Federal Tax Section			
Federal Tax Deposit Liability (941)		Total Unpaid 941 Liability -- DUE \$58.80	
Federal Withholding Tax	\$0.00	<i>This amount will be withdrawn 1 day(s) before your checkdate</i> <i>The total withdrawal will be listed at the end of the report</i>	
Earned Income Credit	\$0.00		
Social Security (Employer Portion)	\$23.82		
Social Security (Employee Portion)	\$23.82		
Medicare (Employer Portion)	\$5.58		
Medicare (Employee Portion)	\$5.58		
Cobra Premium Assistance Credit	\$0.00		
Total PR Federal 941 Liability	\$58.80	Quarter / Year : 2-2026 Tax Type: 941	
Federal Unemployment Liability (940)			
Federal Unemployment Tax (FUTA)	\$0.00		
Total PR Federal 940 Liability	\$0.00		
Washington Tax Section			
Washington Long Term Care Liability			
Washington Long Term Care Tax	\$2.22		
Total Washington PR LTC Liability	\$2.22		
Washington Disability/FLI Liability			
State Disability Tax (SDI - Emp'ee Portion)	\$1.02		
State FLI Tax (FLI - Emp'ee Portion)	\$2.10		
Total WA PR SDI/FLI Liability	\$3.12		
Washington Workers' Compensation Liability			
Labor & Industry Tax (L&I Emp'ee Portion)	\$0.99		
Labor & Industry Tax (L&I Emp'er Portion)	\$1.56		
Total WA PR WC Liability	\$2.55		
Total Tax Deposit	\$66.69	***** Total Bank Deposit: \$522.15	

Pay Period: Monthly	06/01/26 - 06/30/26	Check Date: 06/30/26
Co. No: 25007	MacKaye Harbor Water District	PAYROLL LIABILITY REPORT
		Payroll #: 18
		Page: A - 1

Faulkner distributed the June claims; the June claims were unanimously approved without correction for a total approved amount of \$4,720.24.

Expenditure Accounts

Mackaye Harbor Water District Maintenanc
Mackaye Harbor Water District Maint Fund

Account #	PO #	Amount	Check # Invoice	Line	Vendor
E 6661.00.589.40.00.0000		106.15	299522 300497055	1	CENTURYLINK / LUMEN
E 6661.00.589.40.00.0000		143.49	299523 9561700	1	OPALCO
E 6661.00.589.40.00.0000		152.77	299523 9561701	1	OPALCO
E 6661.00.589.40.00.0000		227.10	299524 W93H4PS4-0015	1	STREAMLINE SOFTWARE, INC
E 6661.00.589.40.00.0000		1,155.00	299525 1537	1	TRUE BLOOM COOPERATIVE
E 6661.00.589.40.00.0000		89.22	299525 1537	2	TRUE BLOOM COOPERATIVE
E 6661.00.589.40.00.0000		2.76	299526 273545	1	UTILITIES UNDERGROUND LOC. CTR
E 6661.00.589.40.00.0000		1,750.00	299527 1026	1	WAYNE HAEFELE & ASSOCIATES INC
E 6661.00.589.40.00.0000		1,093.75	299527 1027	1	WAYNE HAEFELE & ASSOCIATES INC
Other Nonexpenditures	Total :	4,720.24			
Mackaye Harbor Water District Maint Fund	Total :	4,720.24			
Expenditure Account Totals :		4,720.24			
Grand Totals :		4,720.24			

Financial Report

Faulkner reported \$1,668.38 in water billings and \$83.33 in late fees had been received since the May meeting; total revenue for the period including investments interest came to \$1,757.63; year to date total came to \$59,483.76; expenditures for the period came to \$5,242.33 leaving \$20,399.52 in the general fund and \$5,100.00 in the investment pool. Faulkner noted the following:

- The claim would include the advance payment of WH&A for engineering under the EPA grant;
- CenturyLink missing a payment; she will contact them to resolve;
- approximately \$3,300 in billings remaining to collect, new statements were sent out;
- the Annual BARS report had been filed;
- Jan-May readings had been received from A&A Well Drilling but not yet reviewed, June will be needed before billings can be calculated;
- Trisha Arnott from A&A Well Drilling said she would catch up on sending their billings from last year and this year.

Manager's Report

- Flint Road leak: fixed; no disruption to customers
- Linda Noreen's shutoff lid: raised
- Water hauler bulk water sale inquiry (Have Water Will Travel, hwwt.net): board declined
 - Company hauls potable water anywhere in WA; profitability hurt by ferry logistics to Lopez
 - Board concern: no current measurement of aquifer volume — not prudent to sell water from an unknown reserve
 - Haefele to inform them the board passed
- Fire department standpipe (Salmon Point): discussion on whether to meter water drawn by fire trucks
 - Fire chief noted the connection could lower insurance risk classification from 9 to ~7 — potentially saving homeowners a few hundred dollars/year
 - Cost of a 4-inch meter is high; fire use is very infrequent (one fire in ~15 years)
 - Board leaning toward treating it as a public service rather than metering; no formal decision made
- Aquifer monitoring: no current way to measure reserve volume or detect losses systematically
 - Drawdown test would cost more than it's worth; continuous level monitoring would be needed for meaningful data
 - Goal of Wayne's well field work: decouple wells so combined meter vs. individual well meters can be reconciled

Commissioner's Reports

None

UNFINISHED BUSINESS

Discuss EPA Grant

- EPA (Amy Williams): feedback on phase 2 budget form received ~4 months after February submission
 - Two forms need correction and resubmission ASAP: (1) end-of-year completion review form (missed deadline due to miscommunication), (2) phase 2 budget form
 - NEPA tribal consultation still pending but close to completions per Williams
- DoH: resubmission document (uploaded April 21) was removed from DoH shared folder
 - Wayne re-uploaded it; needs to follow up with DoH to understand what happened
 - DoH contact has been on leave since start of June, back July 1; her backup is also no longer there
 - 60-day response requirement may be exceeded — no response received since resubmission
- Board consensus: resubmit corrected EPA forms first, then send firm but professional email to Amy
 - Communicate financial urgency: project has been ongoing since ~2022, district is fronting costs, timeline at risk
 - Request confirmation of funds flow within 2–4 weeks
 - CC Rick Larson if no response
 - Tone: not accusatory — acknowledge Amy may be understaffed; ask what else is needed

EPA Phase 1 extension status:

- Contract expired end of 2025, extension pending since early February
- Originally told 2 weeks processing time, now 3+ months with no resolution
- District fronting money for Haefele's Phase 2 work for multiple months without EPA reimbursement
- Board concerned about running out of cash if extension denied

- Decision: Stop automatically paying Wayne's future invoices until EPA responds
- Amy Williams (EPA contact) keeps saying "still processing" with no timeline
- Faulkner will make additional efforts to contact Williams and convey financial urgency.

Discuss Progress on Projects Under PFFAP Grant

- Krumbholz drafted a completion/thank-you letter to the county council; all three commissioners reviewed and approved
- Faulkner will prepare the letter with all three commissioner names as sign off, and mail it to county council members and county clerk (clerk will add to agenda for public reading)

New Business

None

ADJOURNMENT

Olson declared the meeting adjourned at 2:27 PM.

APPROVAL OF MINUTES

Commissioner, San Olson

District Clerk, Alice Faulkner